

# LAKES REGION ACTION PLANNING

4/5/10

<b>GOAL:</b>				
<b>Theme II Enhance Stability and Permanency</b>				
<b>OBJECTIVE:</b>				
<b>To improve timeliness and appropriateness of permanency planning</b>				
<b>STRATEGY:</b>				
Improve foster parent/ relative caregiver notification of permanency hearings and opportunity to be heard				
TASK(S)	Lead Assigned	Evidence of Completion	Date Due	Date Completed
Review SOP—7d.2.8, DPP-165 Notification of Permanency Hearing, Permanency Hearing Tip Sheet	Janet Doyel, PIP Lead	Review revised drafts in 4/5/10 PIP Mtg	4/5/10	4/5/10
Integrate Notification process into mandatory CPS “Back to Basics” training	OOHC Specialist Beverly Bone and training team	SOP and Tip Sheet to be reviewed in Back to Basics training in the Lakes Region	Starting 4/13/10 4/15/10, 4/20/10, and 4/27/10	
Review SOP and Tip Sheet at monthly FSOS Management Team Meeting and ask supervisors to follow up with staff	OOHC Specialists	Documentation of Meeting Summary – 4/29/10	4/29/10	
Follow up training by disseminating policy and tip sheet to staff	OOHC Specialists	Send out to all Lakes staff in email.	4/30/10	
Measure notification via Q137 on case reviews	CQI Specialists Gary Brooks & Linda Woodall	Results to be shared in monthly PIP Meetings	5/3/10 & monthly thereafter	
Ongoing monitoring and further action as needed	PIP Lead Janet Doyel	Monthly review in PIP Meetings; add/ adjust steps as needed	Monthly starting 5/3/10	